

Universal

All young people will have their attendance at school monitored.

All young people will be allocated a register class and will register in the morning.
Any absence will be recorded by the register teacher.

Register teachers will request 'Notes for Absence' on the first day of a pupil's return.

All young people will attend classes and the class register will be taken within 10 minutes of the start of period.

The class teacher will amend the register on Seemis appropriately for any pupil who is late to the lesson.

The class teacher will amend the register for pupils who are marked 'tbc' but who are present in class.

The class teacher will notify Beathhs.reg of any pupil marked present but missing from class.

Additional

Some young people may need additional support to help them attend school and classes regularly.

Some young people will register within the Supporting Learners Faculty or in our Soft Start Register Class.

Some young people (such as care experienced youngsters) will be on the 'Enhanced Protocol' list.

The office will alert the PT Att/guidance teacher of any young person on the Enhanced Protocol list who is absent from class.

Young people with attendance of 90% or less will be targeted by the guidance teacher and/or the PT Att to help improve attendance.

Some young people will attend additional classes in the Supporting Learners Faculty.

Some young people will have an attendance or guidance support sheet issued and will meet with their guidance teacher or the PSO daily.

Intensive

A small number of young people may find attending school extremely challenging.

A small number of young people will be part of Supported Classes within the Supporting Learners faculty

Some young people will have an agreed Approved Flexible Package and this will be reviewed and, if appropriate, amended regularly.

Continuum of Attendance Support At Beath

In addition, appropriate referrals will be made to external agencies and partnership working may also provide support at all levels.